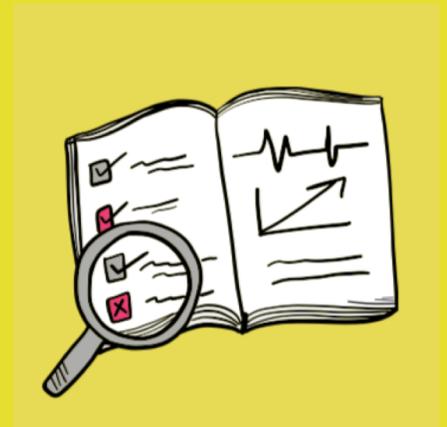


The COP Calendar for Activists



COP Activist Calendar

When?

**December
2019**

What happens?

Country Operational Planning (COP) advocacy calendar starts now. Start building a list of priorities for what civil society organizations suggest PEPFAR should fund differently in 2020 than in 2019.

What can activists do?

1. Start meeting to review last year's COP and begin building a list of recommendations and demands you can submit to PEPFAR by the end of January 2020.
(<https://www.pepfar.gov/countries/cop/index.htm>)
2. Take a look at the PEPFAR data for 2019 as a tool for advocacy—it tells an important story of what is working and what is not. All PEPFAR data is now online!
PEPFAR: <https://data.pepfar.gov/>
AMFAR: <http://mer.amfar.org>
3. Start identifying who your strongest advocates are to attend the PEPFAR COP reviews in Johannesburg in February/March 2020.
4. Get in touch with your PEPFAR coordinator to ask them for a calendar of important meetings and deadlines for your country.



When?

**January
2020**

What happens?

The formal PEPFAR process begins—
This is the time to identify your priorities
for change.

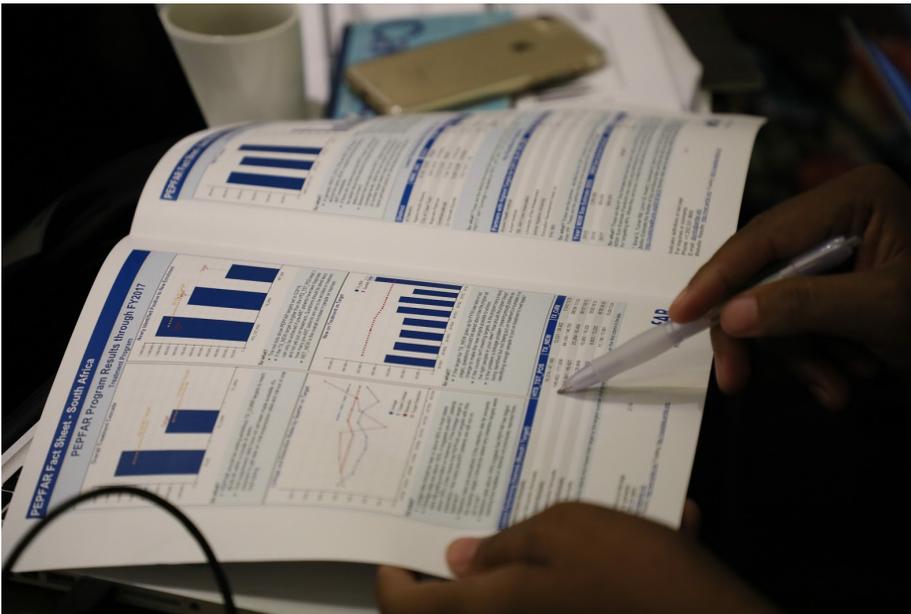
What can activists do?

1. Build a written priority list so you send it along with your representative to the strategic retreat at the end of January. We've provided a template you can use to do this, below.

2. Ask the PEPFAR coordinator for the materials you need to be engaged. They should provide:

- Planning letter — Country-specific guidance that sets the priorities of PEPFAR headquarters (release January 15th 2020)
- A calendar for the next few months
- Quarter 4 POART slides
- Access to the data (but you don't have to wait, see above)
- Initial invitation for community to choose a representative to be invited for the Regional Management Review
- Solutions Platform, previous SDS, SIMS outcomes

Need to analyze the data and materials – what was good/bad?



When?

**No later than
27 January
2020**

What happens?

PEPFAR teams in each country have a “strategic retreat.”

What can activists do?

In person meeting for analysis of the docs shared in last slide and Q4 data and focus on solutions that will form basis of COP20 – they will share other data and results.

1. Contact your PEPFAR Country team and ask to be invited.
2. Come with a clear set of initial demands/priorities.
3. Start work on a formal submission from your groups about what you want to see in PEPFAR’s 2020 plan for your country
4. Ask for Quarter 4 results & POART slides.



When?	What happens?	What can activists do?
-------	---------------	------------------------

**January /
February
2020**

Preparation for in-person planning meetings.

(Prior to the COP20 Meetings, teams will submit to headquarters for review the Datapack (targets); FAST (budgets); Table 6 (non-service delivery activities); and Surveillance, Research, and Evaluation (SRE) inventory. Headquarters teams will review these tools and provide feedback to teams so that teams can make relevant adjustments prior to the COP20 meetings.)

Prepare a written submission regarding what you think should change and send it to them as soon as you can. To do this:

- Consult with communities, especially those outside capitals, get their input and their evidence about why changes are needed.
- Use data from PEPFAR, gather other evidence, stories, and experiences.
- Be specific about what should change from last year's Country Operational Plan. What should be added? Who should be covered? Where?
- Make sure to share your priorities with global civil society networks who can make sure staff in PEPFAR headquarters in Washington are aware.
- Rolling submission and review of tools (Datapack, FAST, Table 6 Excel Workbook and SRE Tool)
February 13 - Group 1
February 18 - Group 2
February 25 - Group 3



When?	What happens?	What can activists do?
Feb 17-21 (Group 1)	<p>2020 COP Planning Meetings: PEPFAR country & Washington D.C. teams, local and international civil society groups, representatives from recipient country governments, UNAIDS and Global Fund gather in Johannesburg for five-day meetings where they will lay out the priorities.</p> <p>This is a key advocacy moment where civil society can influence what PEPFAR funds.</p>	<ol style="list-style-type: none"> 1. Send your best, boldest advocates well prepared to push for your priorities. 2. Ask the PEPFAR team to send you the data and presentations for the planning meetings at least a week in advance. 3. Have a pre-meeting with all civil society organizations to make sure your representatives are well prepared to represent all of your priorities. 4. Consider also doing a pre-meeting with government and implementers to gather information. 5. Before the planning meetings make sure PEPFAR knows your major priorities, ask that they be included in the agenda for the meeting. 6. Consider inviting the PEPFAR team to a meeting hosted by civil society to discuss priorities. 7. Get in touch with global civil society groups who can support you at the reviews. Email us to find out who is going from the international civil society community.
Feb 24-28 (Group 2)		
March 2-6 (Group 3)		
March 9 (Asia Region)		
March 23 (W. Hemisphere region)		



- Group 1:** Nigeria, Cameroon, Côte d'Ivoire, Ukraine, DRC, West Africa Region
- Group 2:** South Africa, Lesotho, Eswatini, Namibia, Angola, Botswana, Zimbabwe, Zambia, Mozambique, Haiti/Dominican Republic
- Group 3:** Ethiopia, Kenya, Tanzania, Uganda, Burundi, Rwanda, South Sudan, Malawi, Vietnam



Civil Society
Meeting

**Civil society pre-meeting in
Johannesburg the day before
the COP20 Planning Meetings**

**Sunday Feb 16,
Sunday Feb 21,
Sunday March 1**

When?	What happens?	What can activists do?
March 2020	Country Operational Plan is drafted	<p>What was decided in Johannesburg in March is only the first step and many details still have to be worked out including the exact activities, budgets, and areas of geographic focus.</p> <ol style="list-style-type: none"> 1. Stay in touch with PEPFAR country teams, keep pushing for community priorities as they write the COP. 2. Ask your PEPFAR country team for written feedback on the recommendations you have submitted. 3. Make it clear you want to review the narrative of the COP (known as the Strategic Direction Summary) as soon as a draft is ready.
March 9-13, 2020 (Group 1)	COPs due to the Office of the Global AIDS Coordinator (PEPFAR's Headquarters) in Washington, D.C.	<p>After COP submission, the work is not over. You can still influence by:</p> <ul style="list-style-type: none"> • Lobbying the PEPFAR team to make changes before the COP approval. • Coordinating with U.S.-based and global advocates to make sure PEPFAR Washington knows about further changes you still want. Remember OGAC is now reviewing the COP and changes may still be made.
March 16-20, 2020 (Group 2)		
March 23-27, 2020 (Group 3)		
March 30 – April 10, 2020 (all groups)	In country COP approval	Ambassador Birx will officially decide whether to sign and approve the COP or not